



June 22, 2015

Doug Robison, PWS
Environmental Science Associates
4350 West Cypress Street
Suite 950
Tampa, FL 33607

Re: Gulf Consortium Task Order # 3

Dear Doug:

Enclosed please find the original Task Order # 3 which needs ESA's signature and return to our office for retaining in the official records. Should you have any questions, please contact our office.

Sincerely yours,

A handwritten signature in blue ink that reads "Virginia S. Delegal".

Virginia S. Delegal
Interim General Manager
Gulf Consortium

VSD/ea

cc: Sarah M. Bleakley, Esq., Interim General Counsel

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES
AGREEMENT FOR CONSULTANT SERVICES
FOR STATE EXPENDITURE PLAN**

-TASK ORDER #3-

Public Involvement Program – Phase I Activities

WHEREAS, the Gulf Consortium (Consortium) and Environmental Science Associates (Consultant) entered into an agreement for planning consulting services for the State Expenditure Plan (Agreement);

WHEREAS, the Agreement requires written task orders to be issued by the Consortium for work to be performed by the Consultant; and

WHEREAS, the Consortium desires the Consultant to conduct a public involvement program to assist in the development and adoption of Florida's State Expenditure Plan.

NOW, THEREFORE, the Parties agree to Task Order #3 as follows:

Background

A rigorous program of public involvement and stakeholder coordination will be critical to both the public's acceptance and the Restoration Council's approval of the Florida State Expenditure Plan (FSEP). Public involvement and stakeholder coordination will be an ongoing project activity integrated into the various tasks of the FSEP development process, and generating a broad level of support for the projects, programs, and activities contained in the FSEP will be a key measure of success for the planning effort. The overarching goals of the Public Involvement Program are to ensure that:

- The FSEP planning process is transparent and fair;
- All interests and viewpoints are heard and properly considered; and
- A broad consensus of support for the FSEP is obtained from the major stakeholders.

These goals will be attained through a wide variety of public outreach and communication methods including: ongoing coordination with the Consortium Manager; interviews with elected officials and key stakeholders; public meetings at the county, watershed and regional levels; development and maintenance of a project-specific website; and the use of social media for public noticing and information exchange.

Throughout the FSEP development process the ESA Consultant Team will be actively engaged with the Consortium – including elected officials, delegated County staff, and gubernatorial appointees – as well as the Consortium Manager. In addition, the ESA Consultant Team, through the Consortium, will also regularly communicate with key Florida agency staff as well as the Florida representative to the Restoration Council on matters relevant to the development of the FSEP.

Phase I of the FSEP development process extends through the completion of the Consortium Goal Setting Workshop and related follow up activities. Accordingly, this Task Order #3 addresses public involvement activities to be conducted during Phase I of the project, including:

- Ongoing project management and communications coordination with the Consortium Manager;
- Preparation for the August 26, 2015 Consortium Goal Setting Workshop; and
- Development of a detailed Workshop Summary and actionable agenda item(s) for consideration at the November 18, 2015 Consortium Board of Directors meeting.

The specific activities and deliverables associated with Task Order #3 are described below.

Scope of Work and Deliverables

The Consultant will continue to participate in weekly project management calls, and periodic face to face meetings, with the Consortium Manager, as directed by the Consortium Manager. In addition, the Consultant will prepare for and participate in both scheduled and special Consortium Executive Committee meetings and Consortium Board of Directors meetings through December 31, 2015.

In preparation for the August 26, 2015 Consortium Goal Setting Workshop, the Consultant will:

- Complete face to face meetings/interviews with all Consortium Board of Directors;
- Develop and distribute a pre-workshop questionnaire to Consortium Board of Directors;
- Following the distribution of the questionnaire, conduct follow-up telephone interviews with Consortium Board members;
- Compile questionnaire results for presentation at the August 26 workshop;
- Prepare a pre-meeting email notice of the August 26 workshop including the final agenda meeting objectives, and all supporting materials;
- Prepare and distribute a short post-meeting summary of the August 26 workshop findings and conclusions within one week of the workshop;
- Prepare a detailed Workshop Summary document and actionable agenda item(s) for the November 18, 2015 Gulf Consortium meeting.

It is anticipated that the Consortium will formally adopt by resolution the consensus goals and objectives resulting from the August 26 workshop. The Consultant will be prepared to present the workshop summary information at the November 18, 2015 Consortium meeting, and to assist with discussion and a formal decision(s) by the Consortium Board of Directors.

Schedule

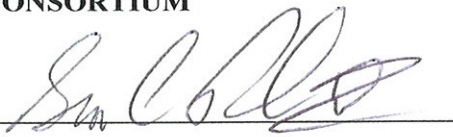
The Public Involvement Program Phase I activities described above will commence on June 19, 2015 - contingent upon Consortium Board approval - and will be completed on or before December 31, 2015.

Compensation

Compensation of the Consultant for this and future task orders shall be contingent upon receipt of planning grant funds from the Restoration Council. The Consultant shall provide monthly invoices detailing all costs accrued under this Task Order #3, and shall be compensated for work conducted on a time and materials basis up to a maximum upset limit of \$82,388.

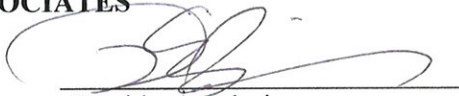
WHERETO, the Parties have set their hands and seals effective the date whereon the last party executes this Agreement.

GULF CONSORTIUM

By: 

Date: 6/19/15

ENVIRONMENTAL SCIENCE ASSOCIATES

By: 
President or designee

Title: Douglas Robinson - Principal Associate

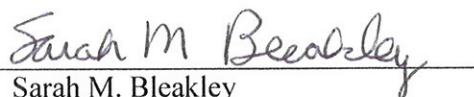
Date: 7-13-2015

SECRETARY/TREASURER:

By: 

Date: 6/19/15

Approved as to Form:
Gulf Consortium Interim General Counsel

BY: 
Sarah M. Bleakley
Nabors, Giblin & Nickerson, P.A.
Interim General Counsel to
the Gulf Consortium