

**GULF CONSORTIUM AND ENVIRONMENTAL SCIENCE ASSOCIATES
AGREEMENT FOR CONSULTANT SERVICES
FOR STATE EXPENDITURE PLAN**

Task Order #1

**Preparation of Planning State Expenditure Plan and
Administrative Grant Application Documents**

Background

Pursuant to direction provided by the Council, the application process for receiving RESTORE Act planning grant funds is organized into two phases: 1) the submittal and approval of a Planning State Expenditure Plan (PSEP); and 2) the submittal and approval of an administrative grant application formally requesting planning funds to prepare the full Florida State Expenditure Plan (FSEP). This task order addresses the requirements of both phases of the planning grant applications process.

Therefore, the objectives of this Task Order #1 are to: 1) prepare and obtain Council approval of the PSEP; and 2) prepare and obtain approval of administrative grant application documents necessary to secure funding to support the development of the FSEP.

Scope of Work

The Contractor shall prepare the PSEP and administrative grant application documents that meet or exceed the requirements for said documents as specified in the *Oil Spill Impact Component: State Expenditure Plan Guidelines prepared by the Gulf Coast Ecosystem Restoration Council* (December, 2014), the *Announcement for Spill Impact Component Planning Grants, Funding Opportunity #GCC-GRANT-SEP-15-001* (December, 2014), as well as subsequent applicable rulemaking and guidance. This task will involve the following activities:

- Participation in coordination meetings and teleconferences with the Interim Manager and General Counsel of the Gulf Consortium, the Florida Department of Environmental Protection, the Florida Governor, and the RESTORE Council.

- Preparation of a draft PSEP document, and the coordination of review comments and appropriate revisions with the Interim Manager and General Counsel of the Gulf Consortium, the Florida Department of Environmental Protection, the Florida Governor, and the RESTORE Council.
- Presentation of the PSEP and the proposed planning approach to the Gulf Consortium at their January 21, 2015 meeting.
- Preparation of draft administrative grant application documents, and the coordination of review comments and appropriate revisions with the Interim Manager and General Counsel of the Gulf Consortium, the Florida Department of Environmental Protection, the Florida Governor, and the RESTORE Council.
- Presentation of the administrative grant application documents and proposed funding approach to the Gulf Consortium at their March 18, 2015 meeting, or an alternate meeting, as directed.

Schedule

- Within 15-days from the Notice to Proceed for this task order, the Consultant shall prepare and transmit the PSEP to the Governor for subsequent submittal to the Council for review and approval.
- Within 45-days from Council approval of the PSEP, the Consultant shall prepare and transmit the administrative grant application documents to the Governor for subsequent submittal to the Council for review and approval.
- This task shall be deemed complete upon formal written approval of the administrative grant application documents by the Council Chairperson or designee.

Compensation

Compensation of the Consultant for this and future task orders shall be contingent upon receipt of planning grant funds from the Council. The Consultant shall be compensated for work conducted under this task order in two installments:

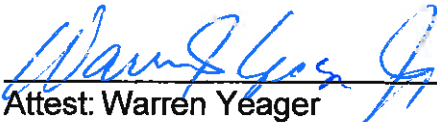
- A total lump sum fee of **\$15,000** upon formal written approval of the administrative grant application documents by the Governor for transmittal to the Council.

- A total lump sum fee of **\$35,980** upon formal written approval of the administrative grant application documents by the Council Chairperson or designee.

Approved on January 21, 2015:

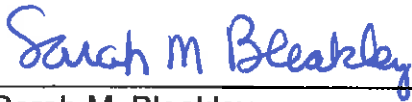


Grover C. Robinson IV
Chairman



Attest: Warren Yeager
Secretary-Treasurer

Approved as to Form:



Sarah M. Bleakley
Nabors, Giblin & Nickerson, P.A.
Interim General Counsel to the
Gulf Consortium

Accepted on January 21, 2015.



Doug Robison, PWS
Principal Associate
Environmental Science Associates